

Medical Examiner Department

Business Plan Report

Customer

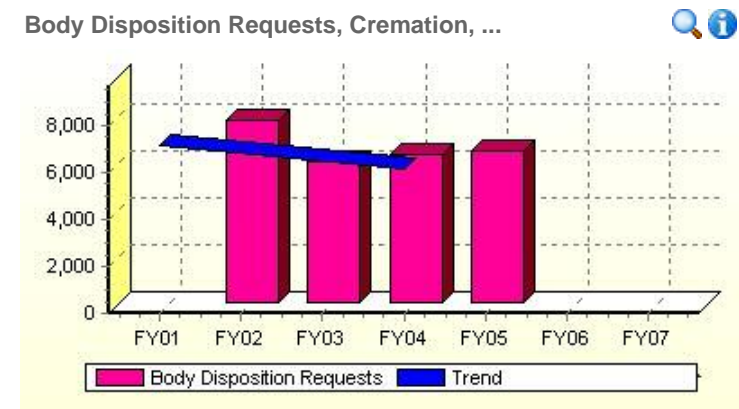
Objective Name	Owner(s)
Body Disposition Requests Processed /Approved per Florida Statute (ES1-1)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Body Disposition Requests processed and approved annually	Bruce Hyma Jorge Rivera-Morales Marie Alexander Xavier Valdes-Pages
Requests for Cremations, Anatomical Dissections and Sea Burials Processed by Fiscal Year	

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure

ACTUAL GOAL DATE

↑ good direction updated: 3/7/2006

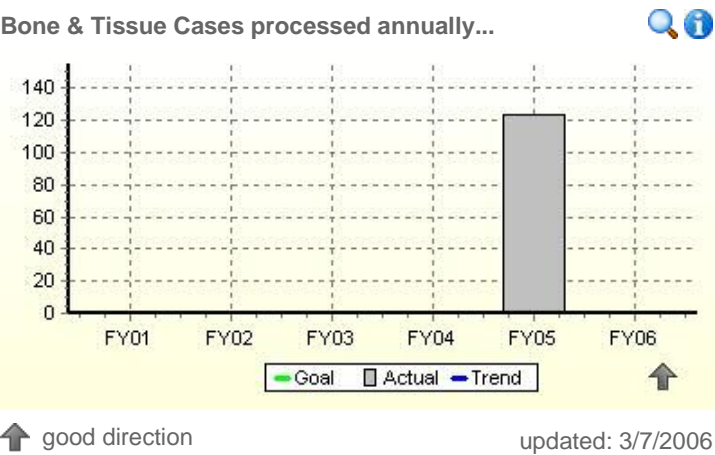
Objective Name	Owner(s)
Comply with Florida Administrative Code - Bone & Tissue Procurement (ES1-1)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Bone & Tissue Cases processed annually (Fiscal Year)	George Hime Bruce Hyma Jorge Rivera-Morales Marie Alexander Xavier Valdes-Pages

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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Objective Name	Owner(s)			
Public Interment Program (ES1-1)	Marie Alexander	Bruce Hyma	Jorge Rivera-Morales	Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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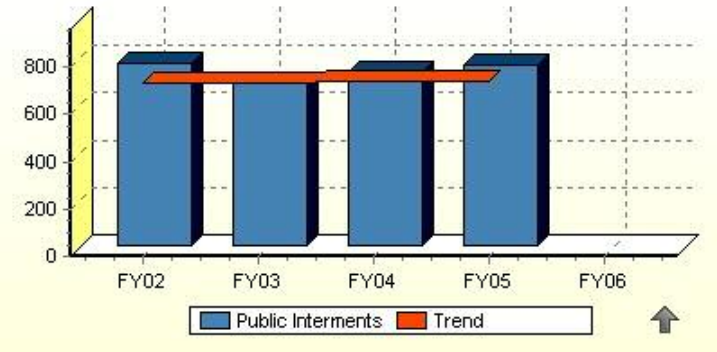
Parent Objectives

Measures	Owner(s)			
Public Interment Cases Annually (Fiscal Year)	Marie Alexander	George Hime	Bruce Hyma	Jorge Rivera-Morales
				Xavier Valdes-Pages

Number of cases interred annually.

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Public Interment Cases Annually (Fisca...



↑ good direction

updated: 3/7/2006

Child Measures Linked To Measure

ACTUAL GOAL DATE

Objective Name

Fulfill Statutory Mandate (FS Chapter 406) (ES1-1)

Owner(s)

Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Parent Objectives

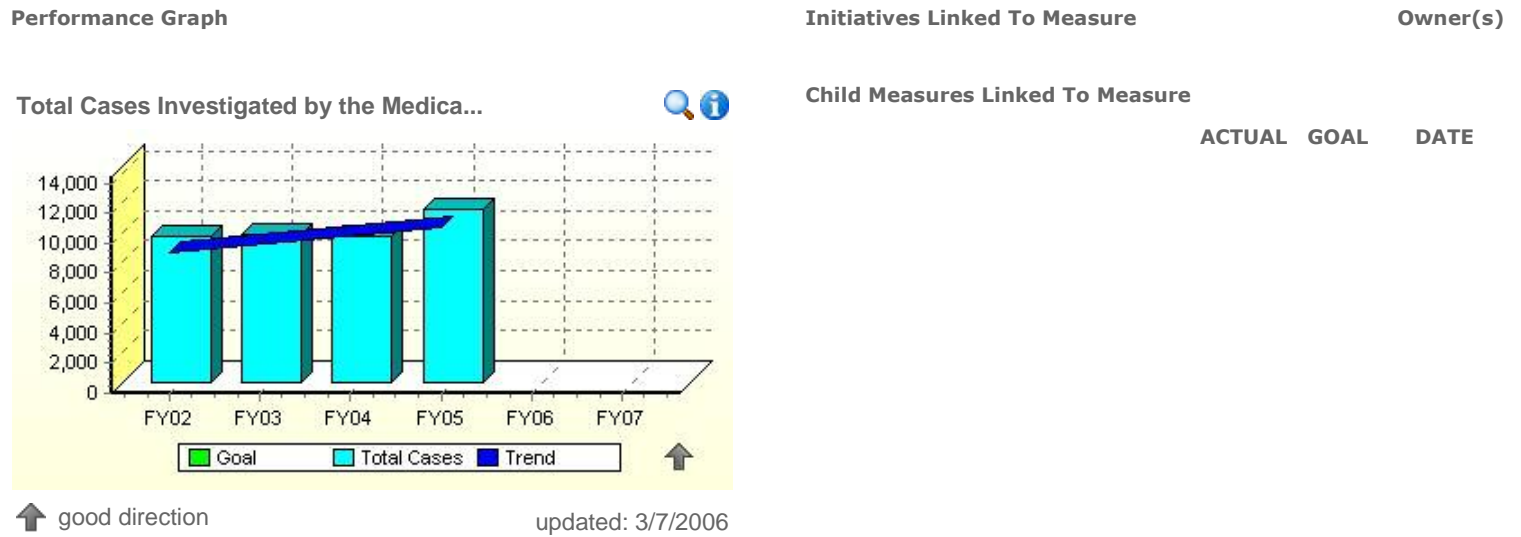
Measures

Owner(s)

Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year

Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

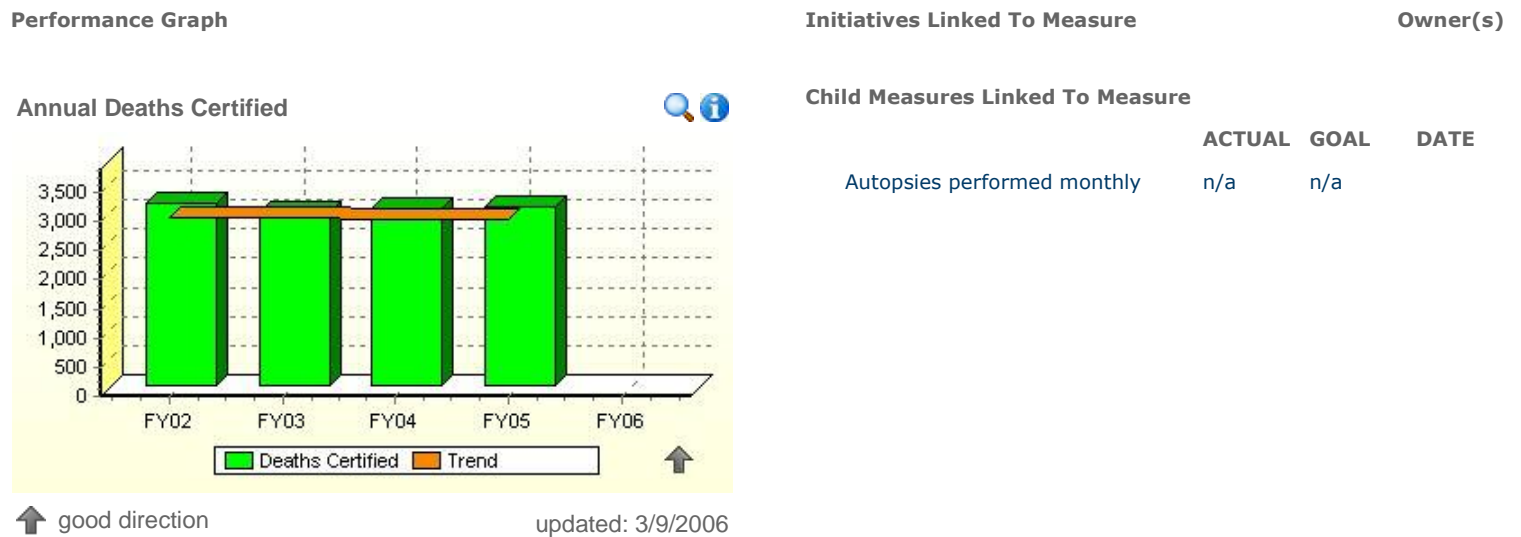
This measure includes the following: Telephone Cases, Skeleton Examinations, External Examinations, Non-ME Cases, Non-Human Remains, Cremations Approvals, Autopsies as well as Pathology and Toxicology Consult Cases and Bone & Tissue Cases.



Annual Death Investigations (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases)

Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

The deaths certified annually are those deaths the medical examiner investigated and certified, that is, provided the cause and manner of death. This number also includes deaths tracked by telephone (T-cases) which have been certified by private physicians but which fall under the medical examiner's jurisdiction.



Autopsy protocol preparation time (working days)

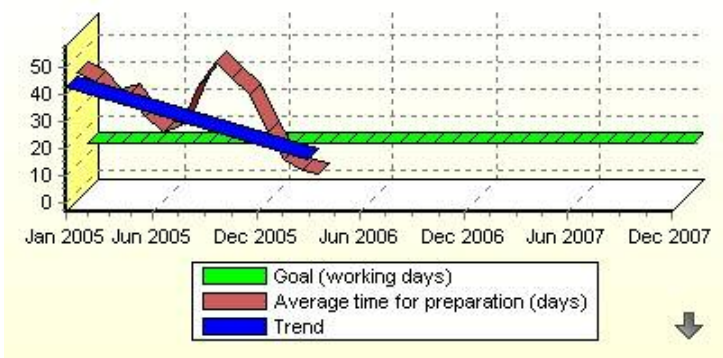
Bruce Hyma Veronica Melton-Lamar Marie Alexander Jorge Rivera-Morales Xavier Valdes-Pages

Average time needed to prepare an autopsy protocol for release to public. Time starts with dictation date and ends with the date that the autopsy

protocol is signed by Medical Examiner

Performance Graph

Autopsy protocol preparation time (day...



↓ good direction

updated: 4/4/2006

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

ACTUAL GOAL DATE

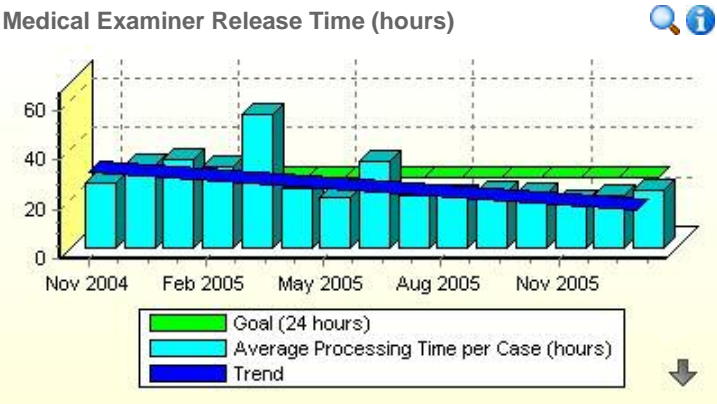
Objective Name	Owner(s)
Medical Examiner Release Time (hours) (PS 1-2)	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Medical Examiner Release Time	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages
Average time (hours) for body processing	

Performance Graph	Initiatives Linked To Measure	Owner(s)
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good direction
 updated: 2/21/2006

Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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Objective Name	Owner(s)
Forensic Toxicology Laboratory Activity (ES 1-1)	Marie Alexander George Hime Eleanor Lieberman Jorge Rivera-Morales Xavier Valdes-Pages Medical Examiner

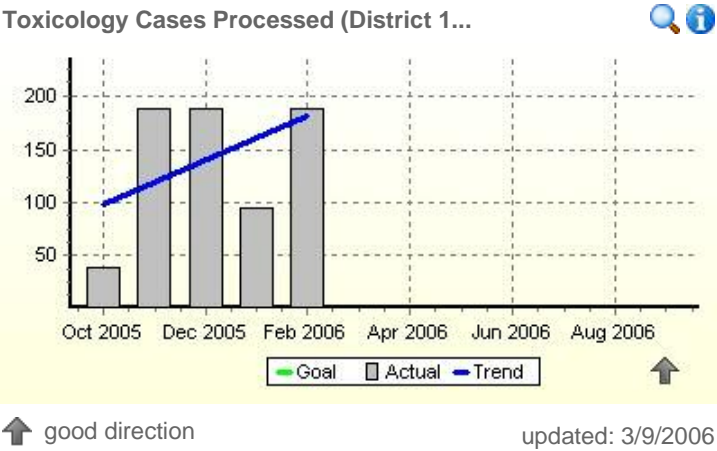
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Toxicology Cases Processed (ME District 11, Miami-Dade)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Toxicology cases processed for deaths investigated per State Statute.

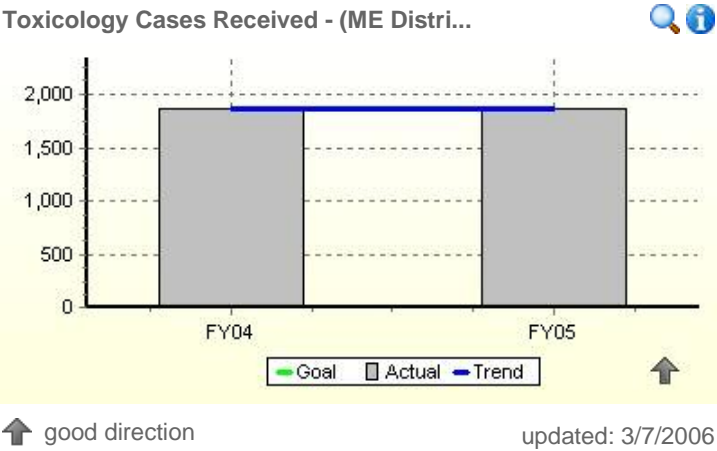
Performance Graph	Initiatives Linked To Measure	Owner(s)
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Toxicology Cases Received - (ME District 11, Miami-Dade)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages
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Yearly count of all cases recieved by the laboratory from Miami Dade Medical Examiners

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Toxicology Tests Performed - (ME District 11, Miami-Dade)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages
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Yearly count of all tests performed on Miami Dade ME cases

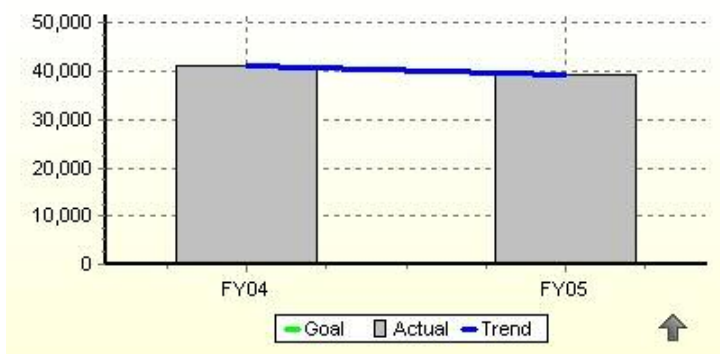
Performance Graph	Initiatives Linked To Measure	Owner(s)
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Toxicology Tests Performed - (ME Distr...



Child Measures Linked To Measure

ACTUAL GOAL DATE



↑ good direction

updated: 3/7/2006

Toxicology Cases Processed (Outside Districts)

Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales
Xavier Valdes-Pages

Toxicology cases processed for other Florida Medical Examiner Districts and Law Enforcement Agencies (State, Federal and International)

Performance Graph

Initiatives Linked To Measure

Owner(s)

Toxicology Cases Processed (Outside Di...



Child Measures Linked To Measure

ACTUAL GOAL DATE



↑ good direction

updated: 3/9/2006

Toxicology Cases Recieved - (Outside Districts)

Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales
Xavier Valdes-Pages

Yearly count of all cases recieved from outside agencies

Performance Graph

Initiatives Linked To Measure

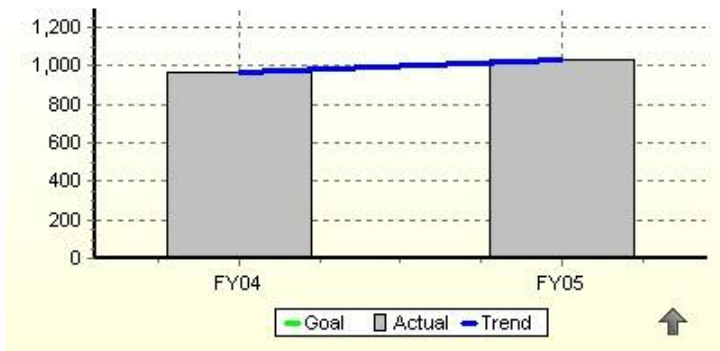
Owner(s)

Toxicology Cases Recieved - (Outside D...



Child Measures Linked To Measure

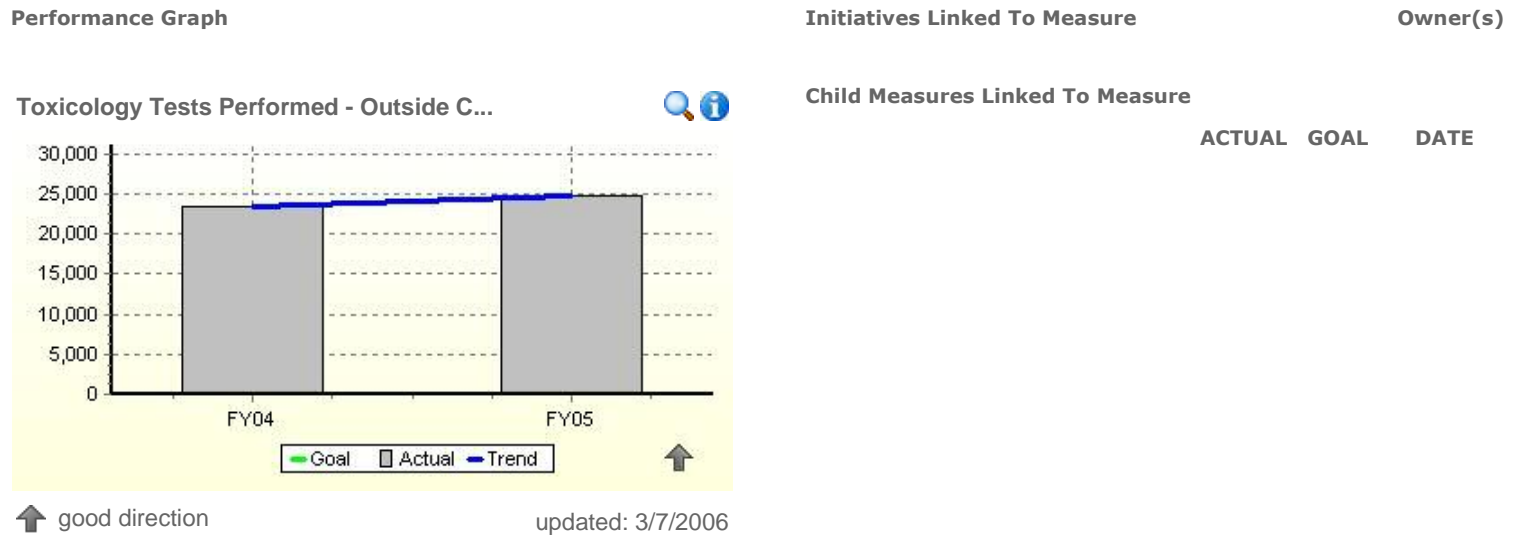
ACTUAL GOAL DATE



↑ good direction

updated: 3/7/2006

Yearly count of all tests performed on cases received from outside agencies



Objective Name	Owner(s)			
Forensic Imaging Unit Activity (ES 1-1)	Marie Alexander	Bruce Hyma	Jorge Rivera-Morales	Xavier Valdes-Pages
	Medical Examiner			

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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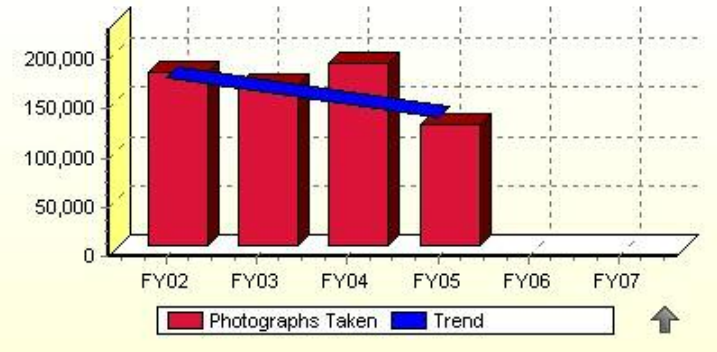
Parent Objectives

Measures	Owner(s)			
Photographs Taken	Marie Alexander	Bruce Hyma	Eleanor Lieberman	Jorge Rivera-Morales
				Xavier Valdes-Pages

Photographs of autopsies, examinations, skeletal remains, non-ME cases and scenes.

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Photographs Taken



↑ good direction

updated: 3/8/2006

Child Measures Linked To Measure

ACTUAL GOAL DATE

Financial

Objective Name

Meet Budget Targets (ME)

Owner(s)

Bruce Hyma

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Planned necessary resources to meet current and future operating and capital needs (priority outcome)

Parent Objectives

(ES8.2.1) Meet Budget Targets

Measures

Revenue: Total (Medical Examiner)

Owner(s)

Bruce Hyma Marie Alexander Eleanor Lieberman Jorge Rivera-Morales
Yeseny Serra Xavier Valdes-Pages

Total revenue in \$1,000s (from FAMIS)

Performance Graph

Initiatives Linked To Measure

Owner(s)

Revenue: Total (Medical Examiner)



↑ good direction

updated: 3/1/2006

Child Measures Linked To Measure

	ACTUAL	GOAL	DATE
Revenue - General Fund Contribution, Fund 110	1941	1941	FY06 Q2
Revenue - Special Services, Fund 110	162	238	FY06 Q2
Revenue Trust Fund 600	3	33	FY06 Q2

Expen: Total (Medical Examiner)

Bruce Hyma Jorge Rivera-Morales Yeseny Serra Marie Alexander
Xavier Valdes-Pages

Total expenditures in \$1,000s (from roll-up of Personnel, Other Operating, and Capital)

Performance Graph

Initiatives Linked To Measure

Owner(s)

Expen: Total (Medical Examiner)



↓ good direction

updated: 4/4/2006

Child Measures Linked To Measure

	ACTUAL	GOAL	DATE
Expen: Capital Fund 600 (Medical Examiner)	0	8	FY06 Q2
Expen: Other Operating Fund 600 (Medical Examiner)	34	15	FY06 Q2
Expen: Personnel Fund 600 (Medical Examiner)	0	6	FY06 Q2
Expen: Personnel Fund 110 (Medical Examiner)	\$1,494	\$1,602	FY06 Q2
Expen: Other Operating Fund 110 (Medical Examiner)	\$569	\$550	FY06 Q2
Expen: Capital Fund 110 (Medical Examiner)	\$42	\$27	FY06 Q2

Internal

Objective Name	Owner(s)
Autopsy Reports Preparation Time (PS 1-2)	Marie Alexander George Hime Jorge Rivera-Morales Xavier Valdes-Pages

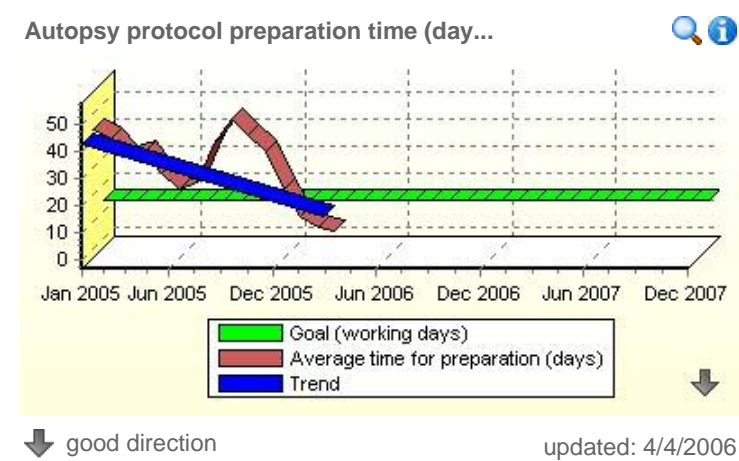
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Autopsy protocol preparation time (working days)	Bruce Hyma Veronica Melton-Lamar Marie Alexander Jorge Rivera-Morales Xavier Valdes-Pages

Average time needed to prepare an autopsy protocol for release to public. Time starts with dictation date and ends with the date that the autopsy protocol is signed by Medical Examiner

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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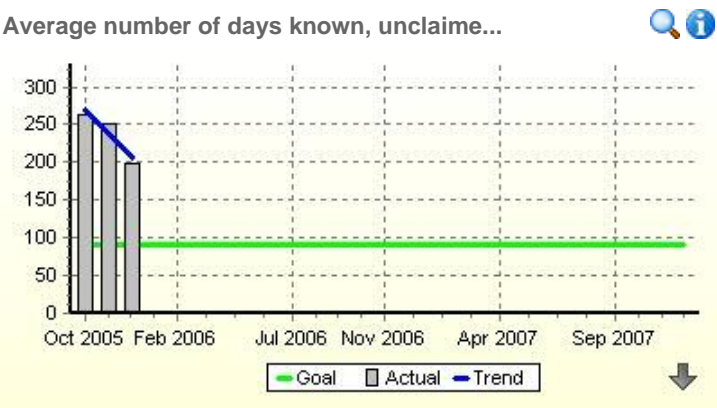
Objective Name	Owner(s)
Reduce the average number of days unclaimed remains are housed in the morgue.(PS 1-2)	Marie Alexander Bruce Hyma Jorge Rivera-Morales Sharmaine Tyler-Luke Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Average number of days known, unclaimed remains are housed in the morgue.	Marie Alexander Sharmaine Tyler-Luke Jorge Rivera-Morales Xavier Valdes-Pages

Performance Graph	Initiatives Linked To Measure	Owner(s)
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good direction
 updated: 2/22/2006

Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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Objective Name	Owner(s)
Scene Investigatons by Medical Examiners (ES1-1)	Marie Alexander Bruce Hyma Eleanor Lieberman Jorge Rivera-Morales Xavier Valdes-Pages Medical Examiner

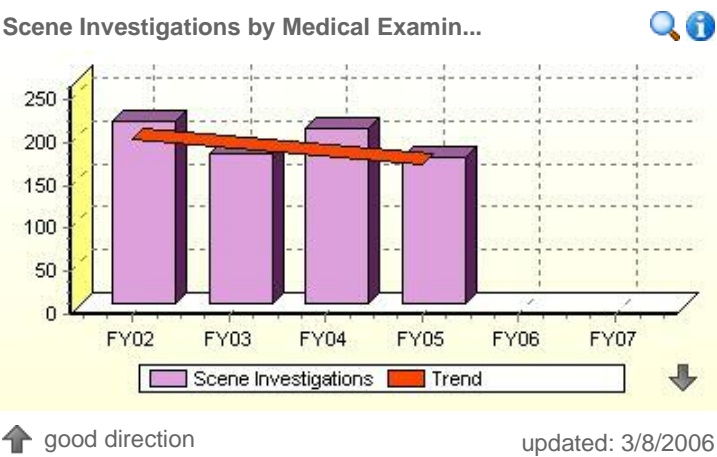
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Scene Investigations by Medical Examiners	Marie Alexander Bruce Hyma Eleanor Lieberman Jorge Rivera-Morales Xavier Valdes-Pages

Medical Examiners will conduct an investigation at a scene of death when the body is still at the scene. These death scenes consist primarily of violent deaths including homicides, industrial and traffic accidents, some suicides and any death scene where law enforcement requests the Medical Examiner's presence. A Medical Examiner is available to respond 24 hours/day, 7 days/week and 365 days/year.

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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Learning and Growth

Objective Name	Owner(s)
Web enabled 24 Hr Medical Examiner information (PS1 - 7)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

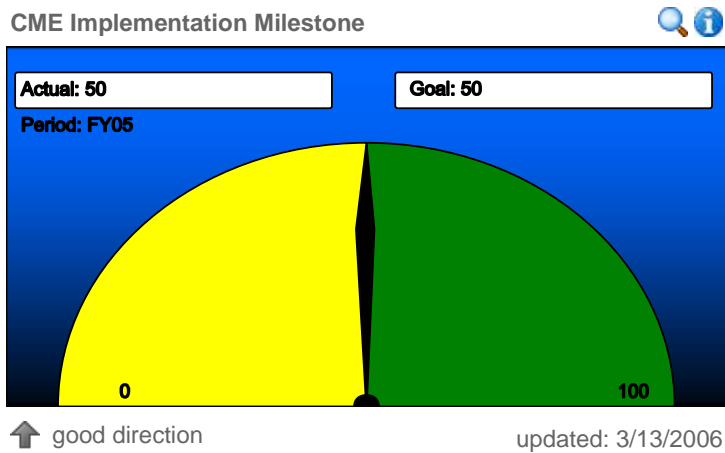
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
CME Implementation (Percent Complete)	Jorge Rivera-Morales Marie Alexander Bruce Hyma Xavier Valdes-Pages

Acquisition, Implementation, Staff Training and Data conversion from previous system. The web-enabled case management system (CME) currently integrates ME functions across administration, investigations, medical staff, records, forensic imaging, toxicology, and the morgue. The current goal is to provide access to law enforcement agencies, criminal justice and legal communities. Acquisition and implementation of the LIMS system will complete technological integration bringing laboratory information online.

Performance Graph	Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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Objective Name	Owner(s)
Provide medicolegal death investigation and forensic photography seminars (PS1-7)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages Medical Examiner

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Number of profesionales attending medical examiner seminars.	Marie Alexander Bruce Hyma Eleanor Lieberman Jorge Rivera-Morales Xavier Valdes-Pages

The Medical Examiner department offers intensive, 40-hour seminars in death investigation and forensic photography for law enforcement, medical, and legal profesions from Miami-Dade County and outside agencies.

Performance Graph	Initiatives Linked To Measure	Owner(s)
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good direction

updated: 3/9/2006

Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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Objective Name

Expand awareness of death investigation processes (PS1-7)

Owner(s)

Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Parent Objectives

Measures

Training activities for public safety agencies and the community

Owner(s)

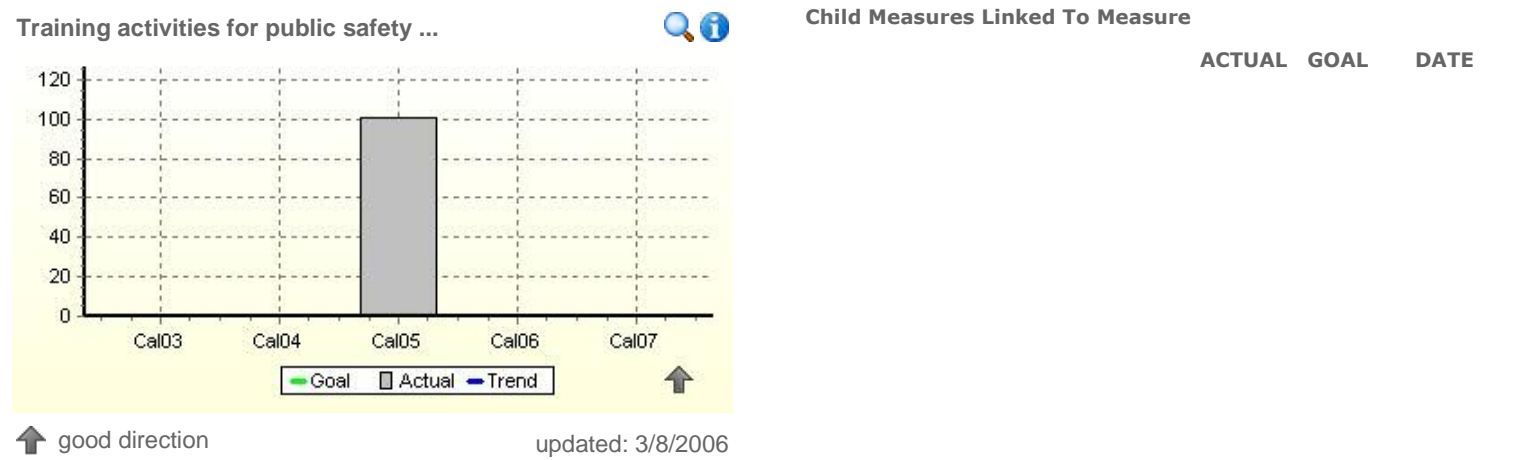
Marie Alexander Xavier Valdes-Pages Bruce Hyma Jorge Rivera-Morales

Medical Examiner staff provide training activities for public safety agencies, educational and community institutions.

Performance Graph

Initiatives Linked To Measure

Owner(s)



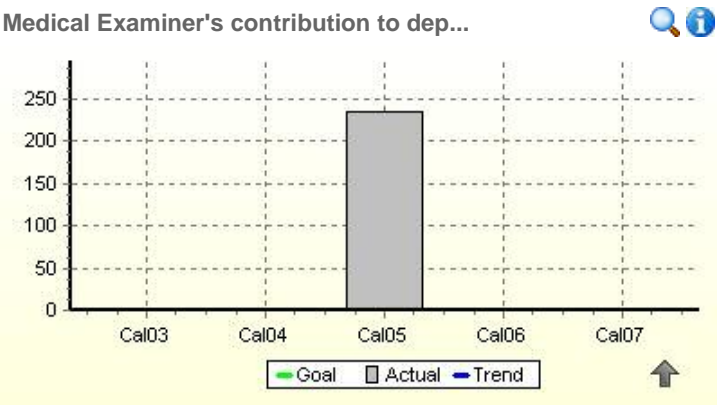
Objective Name	Owner(s)
Medical Examiners contribute to law enforcement and support the judicial process (PS5-1).	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measures	Owner(s)
Medical Examiner's contribution to depositions, pre-trial meetings/conferences and trials.	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages
Medical Examiners are subpoenaed as expert witnesses in criminal and civil litigation. They must be prepared to give testimony in depositions and at trial in state and federal court. The preparation process involves pre-trial meetings/conferences with plaintiff and defense council.	

Performance Graph	Initiatives Linked To Measure	Owner(s)
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good direction
 updated: 3/9/2006

Child Measures Linked To Measure	ACTUAL	GOAL	DATE
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